



ST. BEDE'S COLLEGE

28 November 2019

Dear Parents and Guardians,

The safety of all members of our community is paramount so as we approach likely bad weather over the coming months. I therefore thought that it would be opportune to be in touch in order to remind you of the procedures for bad weather and safety on the school buses.

College closure

In the event of bad weather, we will endeavour to keep the College open. However, should the College be forced to close, we will then follow the procedures below:

College closure before 08:45

A message will be posted on the College's website www.sbcm.com.uk and parents will receive a message by email and SMS. This will be done as early as possible on the day.

College closure during the day

As above, a message will be posted on the College's website www.sbcm.co.uk and parents will receive a message by email and SMS.

We will release pupils early for buses and collection, unless we hear differently from you. A holding area for pupils who cannot leave school at the stated closure time will be arranged - the Academic Hall in the Senior part of the College and designated classrooms in the Prep School. Members of the Senior Leadership Team / Heads of Section / operational staff will supervise the holding area, meet parents who have come to collect their children at the Main Reception and ensure that pupils are passed safely into the care of their parents.

The website message will be updated at the end of the day to state that "A decision will be made as early as possible tomorrow confirming whether the College will open or not; the website will be updated accordingly". If the College is to open the following day, a note will be placed on the website to confirm that "The College will be open today (date)".

As a general principle, we will not close the College unless there are exceptional circumstances. Should we however experience adverse weather which would make your journey to / from the College hazardous, please use your discretion as to whether you send your child / children to the College.

Please email attendance@stbedescollege.co.uk if your son / daughter will not be attending the College due to the weather. We are ever mindful of your safety and the safety of your child / children.

School buses

It has been brought to my attention that some pupils are failing to wear their seatbelt on the school buses. Pupils who fail to wear their seatbelt are putting everyone on the bus at risk if there is an accident. Teachers are on duty to ensure that our pupils get on the bus safely and there are Sixth Form Prefects on each bus to monitor behaviour.

Thank you so much to the great many of you who have provided a huge volume of donations for this Saturday's Christmas Fair. I am very much looking forward to seeing you all on Saturday and experiencing, for the first time, the extraordinary atmosphere at this famous St Bede's College event.

Yours sincerely,

Mr L G d'Arcy
Headmaster